



PACIFIC COMMERCIAL SERVICES, Inc.  
 P.O. Box 235117, Honolulu, HI 96823-3501  
 Phone 808-545-4599/fax 808-845-9773

# NEW ACCOUNT SETUP SHEET

version 2022-0131

<b>Customer Name</b>				<b>Customer_Log ID</b>		
<b>Customer Type (please check)</b>	<i>Commercial</i>			<b>Category</b>		
<b>Mailing Address</b>						
<b>Street</b>						
<b>City</b>			<b>State</b>	<i>HI</i>	<b>Zip</b>	
<b>Physical Address (If different than billing address)</b>						
<b>Street</b>						
<b>City</b>			<b>State</b>	<i>HI</i>	<b>Zip</b>	
<b>Contact Information</b>						
<b>First Name</b>				<b>Last Name</b>		
<b>Title/Position</b>				<b>Cell phone #</b>		
<b>Email Address</b>						
<b>Phone Number</b>				<b>Fax Number</b>		
<b>Credit Information</b>						
<b>Customer's Federal Tax ID</b>						
<b>Customer's State Tax ID</b>						
<b>Customer DUN's Number</b>						
<b>Credit Term</b>				<b>Credit Limit</b>		
<b>Bank Reference</b>						
<b>Bank Name</b>						
<b>Contact First Name</b>				<b>Contact Last Name</b>		
<b>Email Address</b>						
<b>Phone Number</b>				<b>Fax Number</b>		
<b>Trade Reference #1</b>						
<b>Business Name</b>						
<b>Contact First Name</b>				<b>Contact Last Name</b>		
<b>Email Address</b>						
<b>Phone Number</b>				<b>Fax Number</b>		
<b>Trade Reference #2</b>						
<b>Business Name</b>						
<b>Contact First Name</b>				<b>Contact Last Name</b>		
<b>Email Address</b>						
<b>Phone Number</b>				<b>Fax Number</b>		
<b>Trade Reference #3</b>						
<b>Business Name</b>						
<b>Contact First Name</b>				<b>Contact Last Name</b>		
<b>Email Address</b>						
<b>Phone Number</b>				<b>Fax Number</b>		

Customer Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Service Manager for PCS \_\_\_\_\_ Date \_\_\_\_\_